



ARTS AND CRAFTS REGULATIONS

Rules

- Bay Days Foundation is a Green Event – the Vendor agrees not to use Styrofoam cups and plates. Vendor agrees to use disposable products that are bio-based, paper or recyclables.
- Please note that space is limited and Bay Days Foundation reserves the right to select participating vendors.
- Vendors violating the rules will be ineligible for future festivals.
- Vendors must be at least 18 years of age.
- All fees must be included with application and each vendor must collect and report sales taxes as required per State Law.
- Applications must be postmarked no later than July 15th. Applicants will be notified of acceptance by email. Those not accepted will receive a full refund. An accepted application is a commitment to participate. No refunds will be made for cancellation after application has been accepted.
- ***Bay Days Foundation, Inc.*** and ***Larry King Law's Langley Speedway*** are not liable for loss or damage to persons or property.
- Three (3) photographs representative of work intended for display at the festival must be submitted before final approval can be given. You can only display and sell what you have submitted on your application. Please label your photographs with your name. No Photographs will be returned.
- All works must be the original creation of the artist. No copies except for prints of original art work. Unacceptable to the show are: any item that imitates an object such as toy weapons, knives, swords and guns or shoots projectiles.
- Items made from kits, imported items, factory-made items, unfinished work, art & craft supplies, manufactured or kit jewelry. If you desire to sell these items, fill out a “Merchants” application.
- The Committee from Bay Days Foundation, Inc. will review all exhibits throughout the festival. We reserve the right to refuse any work we consider unsuitable or inappropriate, or not consistent with pictures submitted for admission.
- Exhibitors must display for the duration of the festival and must preside over their own exhibit. Exhibitors must provide their own display. If an exhibitor withdraws prior to the conclusion of the festival they will be ineligible for future festivals.
- Bay Days Foundation is intended to be a rain or shine event. No refunds will be granted due to inclement weather conditions. In the event of a major catastrophe that causes the cancellation of the entire three days of the event, the vendor shall be refunded 75% of the previously paid vendor fee.



ARTS AND CRAFTS REGULATIONS (continued)

Rules (cont'd)

- I and my representatives expressly release and hold harmless **Bay Days Foundation, Inc.** and **Larry King Law's Langley Speedway** and its directors, employees, agents or volunteers from any and all liability for injury, sickness or death, including personal injury and property damage or loss (including defense costs) which may arise in connection with vendor participation in the Bay Days Foundation Festival associated with the negligence of the vendor, and its employees or volunteers.

Insurance

- An insurance certificate and endorsement must be submitted with this application in order to be considered. The certificate of insurance/endorsement must contain a sentence stating "**Bay Days Foundation, Inc.**" and "**Larry King Law's Langley Speedway**" are additionally insured for \$1,000,000." (\$1million)

Fees

- The space fee of \$125 is for a 10' x 10'. The space fee will be returned if not accepted into the festival. Payment deadline for entry is July 15th.
- Notification: If an email notification will be sent if email address is included. If you require notification by postal mail then please include a self-addressed stamped envelope of standard business size with your application.

Exclusives

- Bay Days Foundation, Inc. reserves the right to provide sales of particular products to selected suppliers. Upon acceptance, you will be informed of any product exclusives and who to contact for further information. Vendors shall use all festival suppliers and will be notified of any additional arrangements.
- The festival logo and the words "Bay Days Foundation" are trademarked. Permission to use either the logo or the festival name must be obtained by contacting the festival office.
- Hats, caps, visors, novelty items, glow products and t-shirts are Bay Days Foundation exclusives and may not be sold or distributed by exhibitors.



Vendor Space

ARTS AND CRAFTS REGULATIONS (continued)

- Spaces are pre-assigned and Bay Days Foundation reserves the right to select participating vendors.
- Only one vendor per space.
- Each vendor may reserve a maximum of two spaces.
- Booth space measures 10' x 10'. Layout may not extend beyond the boundary of assigned space.
- Vendors may not move from their pre-assigned space. No vendor may swap or resell a space to another vendor.
- You may not offer space to vendors of other organizations. If vendors or organizations wishing to participate in the festival approach you please have them contact the Bay Days office. Only participants who have made proper applications are permitted to have displays.
- Each Vendor Space must have a minimum of a 2A 10-BC portable fire extinguisher on-site
- Each vendor must provide own tent, tables, chairs, etc. Tables must be skirted to the ground on all exposed sides.
- Tents must be self-supporting; tent pegs or stakes not permitted. No stakes or poles may be driven into a paved surface.
- If you plan to use electricity, you must bring a 14 gauge 100 UL approved heavy-duty extension cord; they will not be provided. A Vendor cannot increase the number of outlets by using extension cords, surge protector, or multi-plug
- The festival will not have a rain date. Vendors are encouraged to have suitable material to protect their work.
- Bay Days Foundation closes each night at 10 pm and in order to keep our the race track and festival clean, crews may be sweeping and leaf blowing on Friday and Saturday night. It is up to each exhibitor to cover up and close his or her booths/tent and cover merchandise inside.
- Keep your display area neat and maintain a professional image.
- **NO ONE ALLOWED IN HIS OR HER BOOTH AFTER ELEVIN.**



ARTS AND CRAFTS REGULATIONS (continued)

Set up and Parking

- Upon acceptance, information will be mailed concerning space number and location. Moving into the correct space will be your responsibility. Committee members will be available to help you locate your space.
- Tents must be self-supporting; tent pegs or stakes not permitted. No stakes or poles may be driven into a paved surface.
- Tents may be set up after 9 a.m. on Friday and installation completed by 4 p.m. on Friday. No set up can begin before Friday, NO exceptions!
- Displays must be set up on Friday by 4p.m.
- Vendors must be ready for operation no later than: 9:00 a.m. on Saturday, and 9:00 a.m. on Sunday.
- Bay Days Foundation, Inc. reserves the right to reassign your space if you are not ready for operation at 9:00 a.m. on Saturday.
- Each vendor will receive one (1) vendor parking pass required for admission into the festival area. You must supply your own transport of equipment/merchandise. Parking or driving is prohibited in all vendor space areas, no exceptions.
- The use of coffee makers and microwaves are prohibited.
- Tents and all displays must be removed Sunday night.

Facilities

- Electricity is required for nighttime operation.
- Vendors must display for the duration of the festival hours and booth must be manned continuously.
- Exhibit spaces are pre-assigned and may not be moved or swapped.
- 20amp electricity is available. If you require electrical hookup, please indicate on the application form. If you plan to use electricity, you must bring a 14 gauge 100 foot UL approved heavy-duty extension cord; they will not be provided.
- A Vendor cannot increase the number of outlets by using extension cords, surge protectors, or multi-plugs.
- All lights are not to exceed 200 watts.
- Three-phase power IS NOT AVAILABLE.
- Portable toilet facilities will be available. Water supply is not available.